

[Your Name]  
[Your Address]  
[City, State, Zip Code]  
[Email Address]  
[Phone Number]  
[Date]

[Recipient's Name]  
[Company/Organization Name]  
[Company Address]  
[City, State, Zip Code]

Dear [Recipient's Name],

I am writing to verify my self-employment status. I have been operating as a self-employed [Your Job Title/Profession] since [Start Date]. My business is registered under the name [Business Name] and I provide [Brief Description of Services Provided].

For your reference, I have included the following documentation that supports my self-employment status:

- Business registration documents
- Tax returns for the past [number of years]
- Recent invoices or contracts

Should you need any further information or clarification, please feel free to contact me at [Your Phone Number] or [Your Email Address].

Thank you for your attention to this matter.

Sincerely,

[Your Name]  
[Your Job Title/Profession]