

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]

[Utility Company Name]
[Address of Utility Company]
[City, State, Zip Code]

Subject: Request for Electricity Meter Removal

Dear [Utility Company Customer Service/Specific Contact Name],
I hope this letter finds you well. I am writing to formally request the removal of the electricity meter installed at my property located at [Your Address].

The reasons for this request are as follows:

1. [Reason 1]
2. [Reason 2]
3. [Any additional reasons]

Please let me know the necessary steps to facilitate this process, including any required forms or documentation. I would appreciate it if you could acknowledge receipt of this request and provide me with an estimated timeline for the removal.

Thank you for your attention to this matter. I look forward to your prompt response.

Sincerely,

[Your Name]
[Your Account Number, if applicable]