

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]
[Utility Company Name]
[Utility Company Address]
[City, State, Zip Code]

Subject: Application for Electricity Meter Removal

Dear [Utility Company Customer Service/Specific Person's Name],
I hope this letter finds you well. I am writing to formally request the removal of the electricity meter installed at my property. Below are the details regarding my request:

****Property Details:****

- Address: [Your Property Address]
- Account Number: [Your Account Number]

****Reason for Removal:****

[Briefly explain the reason for the removal, e.g., property renovation, conversion to a different energy source, etc.]

I kindly ask you to process this request at your earliest convenience and advise me on any necessary steps I must follow to facilitate the meter removal.

Thank you for your attention to this matter. I look forward to your prompt response.

Sincerely,

[Your Signature (if sending a hard copy)]
[Your Printed Name]