

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]
[Utility Company Name]
[Utility Company Address]
[City, State, Zip Code]

Subject: Petition for Electricity Meter Change

Dear [Utility Company Name/Customer Service Manager],
I hope this message finds you well. I am writing to formally request a change of my electricity meter located at [your address].

****Reason for Request:****

[Briefly explain the reason for your request, e.g., inaccurate readings, malfunctioning meter, upgrade to a smart meter, etc.]

****Meter Details:****

- Current Meter Number: [Current Meter Number]
- Current Meter Type: [Current Meter Type]
- Previous Readings: [Provide any relevant previous readings if applicable]

I kindly request that a representative be sent to assess the situation and proceed with the necessary changes at your earliest convenience. I am looking forward to your prompt response.

Thank you for your attention to this matter.

Sincerely,

[Your Signature (if sending a hard copy)]
[Your Printed Name]