

**\*\*Template Example 1: Friendly Letter\*\***

[Date]  
Dear [Friend's Name],  
How are you? I hope you are having a great day! I wanted to tell you about my recent adventures. [Share a fun story or experience].  
I can't wait to hear about what you've been up to!  
Your friend,  
[Your Name]

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**\*\*Template Example 2: Thank You Letter\*\***

[Date]  
Dear [Recipient's Name],  
Thank you so much for [specific gift or help they provided]. It made me feel [describe your feelings].  
I really enjoyed [mention something specific related to the gift or help].  
Thanks again!  
Sincerely,  
[Your Name]

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**\*\*Template Example 3: Persuasive Letter\*\***

[Date]  
Dear [Recipient's Name],  
I hope this letter finds you well! I want to talk to you about [specific issue or topic]. I believe that [state your opinion clearly].  
Here are a few reasons why:  
1. [Reason one]  
2. [Reason two]  
3. [Reason three]  
I hope you consider my thoughts on this!  
Best wishes,  
[Your Name]

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**\*\*Template Example 4: Postcard Format\*\***

[Front: Picture of a place or theme]  
Greetings from [Place Name]!  
Hi [Friend's Name],  
I'm having an awesome time here! Today, I [describe an activity]. I wish you could be here with me!  
See you soon!  
[Your Name]

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**\*\*Template Example 5: Story Letter\*\***

[Date]  
Dear [Friend's Name],  
I have an amazing story to share with you!  
Once upon a time, in a [describe setting], there lived a [main character]. One day, [describe an exciting event or conflict].  
What do you think will happen next? Let me know your ideas!  
Your storyteller,  
[Your Name]