

**\*\*Template 1: Thank You Letter\*\***

[Your Name]

[Your Address]

[City, State, ZIP Code]

[Date]

Dear [Recipient's Name],

Thank you so much for the [gift/experience]. I really loved it! It was so [describe what you liked about it].

I had so much fun [describe an activity or memory]. I hope we can do it again soon!

Your friend,

[Your Name]

---

**\*\*Template 2: Invitation Letter\*\***

[Your Name]

[Your Address]

[City, State, ZIP Code]

[Date]

Dear [Friend's Name],

I am having a [party/playdate/get-together] on [date] at [time]. It will be at my house. We will have lots of fun activities, including [mention some games or activities].

I really hope you can come! Let me know if you can make it.

Best,

[Your Name]

---

**\*\*Template 3: Apology Letter\*\***

[Your Name]

[Your Address]

[City, State, ZIP Code]

[Date]

Dear [Friend's Name],

I am really sorry for [what happened]. I didn't mean to hurt your feelings, and I feel bad about it.

I hope you can forgive me. I really miss hanging out with you!

Your friend,

[Your Name]

---

**\*\*Template 4: Friendly Letter\*\***

[Your Name]

[Your Address]

[City, State, ZIP Code]

[Date]

Dear [Friend's Name],

I hope you are doing well! I wanted to tell you about [something exciting or fun]. [Describe the event or news].

I can't wait to see you again and share more adventures!

Take care,

[Your Name]