

[Your Name]
[Your Address]
[City, State, ZIP Code]
[Email Address]
[Phone Number]
[Date]

[Consulate/Embassy Name]
[Consulate/Embassy Address]
[City, State, ZIP Code]

Dear [Consulate/Embassy Officer's Name],

Subject: Letter of Accommodation for Visa Request

I am writing to confirm that I will be providing accommodation to
[Visitor's Full Name] during their stay in [Country/City].

Visitor Details:

- Full Name: [Visitor's Full Name]
- Nationality: [Visitor's Nationality]
- Passport Number: [Visitor's Passport Number]

Accommodation Details:

- Address: [Your Accommodation Address]
- Duration of Stay: From [Start Date] to [End Date]
- Type of Accommodation: [e.g., Apartment, Guest House, etc.]

I confirm that I have a [Type of Relationship, e.g., family, friend, business associate] relationship with [Visitor's Name] and will ensure their comfortable stay.

Please feel free to contact me at [Your Phone Number] or [Your Email Address] if you require any further information.

Thank you for considering this request.

Sincerely,

[Your Signature (if sending a hard copy)]

[Your Printed Name]