

[Your Name]  
[Your Address]  
[City, State, Zip Code]  
[Email Address]  
[Phone Number]  
[Date]

[Recipient Name]  
[Embassy/Consulate Name]  
[Embassy/Consulate Address]  
[City, State, Zip Code]

Subject: Proof of Accommodation for Visa Application

Dear [Recipient Name],

I am writing to provide proof of accommodation as part of my visa application. Below are the details of my accommodation during my stay:

- \*\*Property Owner/Manager Name:\*\* [Name]
- \*\*Property Address:\*\* [Full Address of Accommodation]
- \*\*Duration of Stay:\*\* [Start Date] to [End Date]
- \*\*Contact Number:\*\* [Owner/Manager's Phone Number]

Attached to this letter, you will find a copy of the rental agreement/purchase lease, along with any additional documentation that confirms my stay.

I trust this information meets your requirements for my visa application. Please do not hesitate to contact me if you need any further information. Thank you for your consideration.

Sincerely,

[Your Name]

[Signature (if sending a hard copy)]