

[Your Name]

[Your Address]

[City, State, Zip Code]

[Date]

Dear [Friend's Name],

Hello, my awesome friend!

I hope you are having the most fantastic day ever! I wanted to write you this fun letter because [something exciting that happened recently].

Guess what? I just [describe a fun activity or event], and it was so much fun! I can't wait to tell you all about it. Also, I have some cool ideas for our next adventure together, like [suggest a fun activity]!

What have you been up to? I'd love to hear all about your adventures too!

You can write back to me at this address or send me a cool drawing!

Sending you lots of giggles and smiles!

Your friend,

[Your Name]

P.S. Don't forget to [fun reminder or suggestion]!