

[Your Name]  
[Your Address]  
[City, State, ZIP Code]  
[Date]

Dear [Pen Pal's Name],

Hello! My name is [Your Name], and I am [Your Age] years old. I live in [Your City/Country], and I am so excited to be your pen pal!

I want to tell you a little about myself. I like [Your Hobbies/Interests], and my favorite subject in school is [Favorite Subject]. On weekends, I enjoy [Weekend Activities].

I would love to hear about you! What do you like to do? What is your favorite food or animal?

Looking forward to your letter!

Best wishes,

[Your Name]

[Optional: Your Drawing or Fun Fact]