

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Date]

Dear [Friend's Name],

Hi! I hope you're having a great day! I wanted to tell you about
[something interesting or fun that happened].

What have you been up to lately? I miss our playdates and can't wait to
hang out again. Do you want to [suggest an activity or plan]?

I can't wait to hear back from you!

Take care and see you soon!

Your friend,

[Your Name]