

[Your Name]  
[Your Address]  
[City, State, ZIP Code]  
[Email Address]  
[Date]  
[Teacher's Name]  
[School's Name]  
[School's Address]  
[City, State, ZIP Code]

Dear [Teacher's Name],

I hope you are doing well! I am writing to submit my assignment on [Assignment Topic]. In this assignment, I have included [briefly mention what you included in the assignment, e.g., facts, drawings, or any special projects].

I enjoyed learning about [mention a specific aspect of the topic you liked], and I tried my best to make it interesting. I hope you like it! Thank you for teaching us and for giving us this assignment to explore more.

Sincerely,

[Your Name]  
[Your Grade/Class]