

[Your Name]  
[Your Address]  
[City, State, Zip Code]  
[Email Address]  
[Phone Number]  
[Date]

[Tax Authority Name]  
[Tax Authority Address]  
[City, State, Zip Code]

Subject: Application for Tax Amnesty

Dear [Tax Authority Official's Name],

I hope this letter finds you well. I am writing to formally apply for the tax amnesty program as outlined in [specific tax amnesty program details, if applicable].

I acknowledge that I have outstanding tax obligations for the years [mention relevant years], which I have been unable to settle due to [briefly explain reason, if necessary]. Understanding the significance of fulfilling my tax responsibilities, I am eager to take advantage of the tax amnesty opportunity.

I would appreciate your guidance on the necessary steps and documentation required to process my application. I am committed to complying with all requirements and settling my dues in accordance with the program's provisions.

Thank you for considering my application. I look forward to your favorable response.

Sincerely,

[Your Name]

[Your Tax Identification Number (if applicable)]