

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]
[Scholarship Committee Name]
[Organization Name]
[Organization Address]
[City, State, Zip Code]

Dear [Scholarship Committee Name/Specific Person's Name],
I am writing to formally accept the [Name of Scholarship] that I was awarded for the [academic year/semester]. I am truly honored to have been selected for this scholarship, and I appreciate the support it offers for my education.

I would like to express my gratitude to the [Scholarship Organization/Committee Name] for this opportunity. The scholarship will greatly assist me in pursuing my studies in [Your Field of Study] at [Your Institution's Name].

Please let me know if there are any forms or additional information that I need to provide. I look forward to fulfilling any requirements associated with this scholarship.

Thank you once again for your generosity and support.

Sincerely,

[Your Signature (if sending a hard copy)]
[Your Printed Name]
[Your Student ID (if applicable)]