

[Your Name]  
[Your Address]  
[City, State, Zip Code]  
[Email Address]  
[Phone Number]  
[Date]  
[Recipient's Name]  
[Recipient's Title]  
[Company/Organization Name]  
[Company Address]  
[City, State, Zip Code]

Dear [Recipient's Name],

I am writing to express my interest in the research internship position at [Company/Organization Name] as advertised [where you found the internship listing]. I am currently a [Your Year, e.g., junior] majoring in [Your Major] at [Your University], and I am eager to gain hands-on experience in [Specific Field/Area of Research].

During my studies, I have developed a strong foundation in [relevant coursework or skills], which I believe will be beneficial for this internship. Additionally, my experience with [any relevant projects, labs, or tools] has equipped me with the skills necessary to contribute effectively to your team.

I am particularly drawn to [specific project or aspect of the organization] because [reason for your interest]. I am excited about the opportunity to work with [mention any specific researchers, teams, or technology] and to further develop my skills in [specific area].

Thank you for considering my application. I have attached my resume for your review. I look forward to the possibility of discussing this exciting opportunity with you.

Sincerely,  
[Your Name]