

[Your Name]
[Your Address]
[City, State, Zip Code]
[Your Email Address]
[Your Phone Number]
[Date]

[Employer's Name]
[Company's Name]
[Company's Address]
[City, State, Zip Code]

Dear [Employer's Name],

I am writing to express my interest in the [Internship Position] at [Company's Name], as advertised [where you found the internship posting]. I am currently a [Your Year, e.g., junior] at [Your University] majoring in [Your Major], and I am eager to apply my [relevant skills or knowledge] in a practical setting.

Throughout my academic career, I have developed a strong foundation in [relevant coursework or skills]. My experience with [specific projects, internships, or volunteer work] has equipped me with the skills necessary to contribute effectively to your team.

I am particularly drawn to this internship because [specific reason related to the company or position]. I believe my background in [specific skills or experiences] aligns well with the objectives of your team.

I am excited about the opportunity to [mention how you hope to contribute or what you hope to learn]. Thank you for considering my application. I look forward to the possibility of discussing how I can contribute to [Company's Name].

Sincerely,
[Your Name]