

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]

[Recipient's Name]
[Recipient's Address]
[City, State, Zip Code]

Dear [Recipient's Name],

We are delighted to invite you to our annual [Cultural Festival Name] taking place on [Date] at [Location]. This year's theme is [Theme], and we have an exciting program planned that celebrates [Brief Description of Festivities].

Join us for a day filled with performances, workshops, art exhibitions, and delicious food that showcases the rich diversity of our culture. The festival will begin at [Start Time] and conclude at [End Time].

We would be thrilled to have you and your family join us in this joyful celebration. Please RSVP by [RSVP Date] to [RSVP Contact Information].

Looking forward to celebrating with you!

Warm regards,

[Your Name]
[Your Title/Organization]
[Contact Information]