

[Your Name(s)]  
[Your Address]  
[City, State, Zip Code]  
[Email Address]  
[Phone Number]  
[Date]  
[Recipient's Name]  
[Recipient's Address]  
[City, State, Zip Code]  
Dear [Recipient's Name],  
We are pleased to invite you to celebrate the union of [Bride's Name] and  
[Groom's Name] as they exchange their vows.  
Date: [Wedding Date]  
Time: [Start Time]  
Venue: [Venue Name]  
Address: [Venue Address]  
Reception to follow.  
Your presence will make our day truly special.  
Kindly RSVP by [RSVP Date].  
Warm regards,  
[Your Name(s)]