

[Your Name]  
[Your Address]  
[City, State, Zip Code]  
[Email Address]  
[Phone Number]  
[Date]

[Landlord's Name]  
[Landlord's Address]  
[City, State, Zip Code]  
Subject: Lease Agreement

Dear [Landlord's Name],

This letter serves as a written agreement for the lease of the property located at [Property Address] for the term beginning on [Start Date] and ending on [End Date].

Terms of the Lease:

1. Rent: The total monthly rent will be [Amount] due on the [Due Date] of each month.
2. Security Deposit: A security deposit of [Amount] will be paid prior to the move-in date.
3. Utilities: [Specify which utilities are included/excluded].
4. Maintenance: [Outline maintenance responsibilities].
5. Termination: Notice of [Number of Days] days will be required for termination by either party.

This document represents a mutually agreed understanding of the lease terms, and both parties hereby acknowledge and accept these terms by signing below.

Sincerely,

[Your Signature]  
[Your Printed Name]  
[Landlord's Signature]  
[Landlord's Printed Name]  
Date: [Date of Signing]