[Your Name] [Your Address] [City, State, Zip Code] [Email Address] [Phone Number] [Date] [Recipient's Name] [Recipient's Address] [City, State, Zip Code] Subject: Rental Contract Agreement Dear [Recipient's Name], This Rental Contract ("Agreement") is made and entered into as of [Start Date], by and between [Landlord's Name] ("Landlord") and [Tenant's Name] ("Tenant"). 1. **Property** The Landlord hereby leases to the Tenant the property located at [Property Address] ("Premises"). 2. **Term** The term of this Agreement shall commence on [Start Date] and continue until [End Date]. 3. **Rent** The Tenant agrees to pay the Landlord a monthly rent of [Amount] due on the [Due Date] of each month. 4. **Security Deposit** The Tenant shall deposit a security amount of [Deposit Amount] prior to moving in, to be held by the Landlord for the duration of the lease. 5. **Utilities** [Specify which utilities are included/excluded from the rent]. 6. **Maintenance and Repairs** The Tenant shall be responsible for [Specify Tenant's responsibilities], while the Landlord shall be responsible for [Specify Landlord's responsibilities]. 7. **Termination** Either party may terminate this Agreement by providing [Number] days written notice to the other party. 8. **Governing Law** This Agreement shall be governed by the laws of the State of [State]. IN WITNESS WHEREOF, the parties have executed this Rental Contract Agreement as of the date first above written. [Landlord's Name] Landlord [Tenant's Name]

Tenant [Optional: Witness Name & Signature] [Optional: Notary Public]