

[Your Name]
[Your Address]
[City, State, ZIP Code]
[Email Address]
[Phone Number]
[Date]

[Roommate's Name]
[Roommate's Address]
[City, State, ZIP Code]

Subject: Roommate Rental Agreement

Dear [Roommate's Name],

This letter serves as a formal agreement between [Your Name] and [Roommate's Name] regarding our rental arrangement for the property located at [Property Address].

1. ****Rent****: The total monthly rent for the property is \$[Total Rent Amount], to be paid by each roommate as follows:

- [Your Name]: \$[Your Portion] due on the [Due Date] of each month.
- [Roommate's Name]: \$[Roommate's Portion] due on the [Due Date] of each month.

2. ****Utilities****: The following utilities will be shared and divided equally:

- Electricity
- Water
- Internet
- Other (specify if any)

3. ****Lease Duration****: The lease will commence on [Start Date] and continue until [End Date], with an option to renew upon mutual agreement.

4. ****Security Deposit****: A security deposit of \$[Deposit Amount] is required, to be returned upon vacating the premises, subject to any deductions for damages.

5. ****Household Responsibilities****: Both parties agree to maintain a clean and respectful environment by [Outline any shared responsibilities or cleaning schedules].

6. ****Termination****: Either party may terminate this agreement by providing [Number of Days] days written notice.

7. ****Additional Terms****: [Include any other specific terms or rules here].

Please sign below to acknowledge your acceptance of this agreement.

[Your Name]

Date: _____

[Roommate's Name]

Date: _____

Thank you for your cooperation.

Best regards,

[Your Name]