

Subject: Thank You for Interviewing with Us

Dear [Candidate's Name],

Thank you for taking the time to interview for the [Job Title] position at [Company Name]. We appreciate your interest in our team and the effort you put into the interview process.

After careful consideration, we regret to inform you that we have chosen to move forward with another candidate who more closely matches our current needs. This decision was not easy, as we had many qualified applicants, including yourself.

We encourage you to apply for future openings that match your skills and interests, as we think you have great potential. We wish you all the best in your job search and future career endeavors.

Thank you once again for your time and interest in [Company Name].

Best regards,

[Your Name]

[Your Job Title]

[Company Name]

[Contact Information]