

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]
[Editor's Name]
[Publication Name]
[Publication Address]
[City, State, Zip Code]

Dear [Editor's Name],

I hope this message finds you well. I am writing to follow up on my submission titled "[Title of Your Submission]" sent on [Submission Date]. I wanted to check in regarding its status and to see if there have been any updates on the review process.

I appreciate the time and effort you and your team put into reviewing submissions, and I understand that this can take some time. If you need any additional information from my side, please do not hesitate to reach out.

Thank you for your attention to this matter, and I look forward to hearing from you soon.

Best regards,
[Your Name]