

[Your Name]
[Your Title]
[Your Company Name]
[Company Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]
[Recipient Name]
[Recipient Title]
[Recipient Company Name]
[Recipient Address]
[City, State, Zip Code]

Dear [Recipient Name],

Subject: ZG Stock Dividend Distribution

We are pleased to inform you that [Company Name] will be distributing a stock dividend for the fiscal year [Year]. This dividend will be issued to our valued shareholders of record as of [Record Date].

The specifics of the stock dividend are as follows:

- Dividend Amount: [Amount] shares per share owned
- Distribution Date: [Distribution Date]
- Payment Method: [Details of how shares will be distributed]

We believe that this stock dividend reflects our commitment to enhancing shareholder value and is a testament to our ongoing success.

If you have any questions regarding this distribution, please do not hesitate to reach out. Thank you for your continued support and investment in [Company Name].

Sincerely,

[Your Name]
[Your Title]
[Your Company Name]