

[Your Name]  
[Your Address]  
[City, State, Zip Code]  
[Email Address]  
[Phone Number]  
[Date]

[Employer's Name]  
[Company's Name]  
[Company's Address]  
[City, State, Zip Code]

Dear [Employer's Name],  
I hope this message finds you well. I am writing to confirm my current address as requested.

My current address is:

[Your Address]  
[City, State, Zip Code]

Please let me know if you need any further information or documentation to verify this address.

Thank you for your attention to this matter.

Sincerely,  
[Your Name]