

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]

[Tenant's Name]
[Tenant's Address]
[City, State, Zip Code]

Dear [Tenant's Name],

RE: NOTICE OF RENT INCREASE

I hope this letter finds you well. This letter serves as formal notification of an increase in your rental rate for the property located at [Property Address].

Effective [Effective Date of Increase], your new monthly rent will be [New Rent Amount]. This increase reflects [reason for increase - e.g., market adjustments, increased maintenance costs, etc.].

Please ensure that all future rent payments are adjusted accordingly beginning with your payment due on [Due Date of First Increased Payment]. Should you have any questions or concerns regarding this increase, please feel free to reach out to me directly.

Thank you for your understanding and cooperation.

Sincerely,

[Your Signature (if sending a hard copy)]
[Your Printed Name]
[Your Title, if applicable]