

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]

[Tenant's Name]
[Tenant's Address]
[City, State, Zip Code]

Dear [Tenant's Name],

Subject: Notice of Rent Increase

I hope this message finds you well. I am writing to inform you of an upcoming change to your rent effective [Date of Increase].

The new monthly rent will be [New Rent Amount], which reflects an increase of [Amount of Increase] from your current rent of [Current Rent Amount].

The reasons for this increase include:

1. **Rising Maintenance Costs**: Over the past year, general maintenance and repair costs have risen significantly.
2. **Increased Property Taxes**: Our local property taxes have increased, which affects the overall cost of managing the property.
3. **Market Rate Adjustment**: A review of comparable rental properties in the area indicates that the current rates have increased, necessitating an adjustment to remain competitive.

We value you as a tenant and appreciate your prompt payment history and care for the property. If you have any questions or would like to discuss this matter further, please feel free to reach out to me directly.

Thank you for your understanding.

Sincerely,

[Your Name]
[Your Title/Position, if applicable]