

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]

[Date]
[Landlord's Name]
[Landlord's Address]
[City, State, Zip Code]

Dear [Landlord's Name],

Subject: Request for Adjustment of Lease Rental Amount

I hope this letter finds you well. I am writing to formally request an adjustment to the rental amount outlined in our lease agreement dated [Lease Start Date].

Due to [briefly explain the reason for adjustment, e.g., changes in market conditions, personal circumstances, etc.], I believe it is reasonable to revisit the rental terms. Currently, the agreed-upon rent is [Current Rent Amount], and I would like to propose an adjustment to [Proposed Rent Amount].

I am committed to maintaining a positive relationship and fulfilling my obligations under the lease. I would appreciate the opportunity to discuss this matter further, and I am open to finding a mutually beneficial solution.

Thank you for considering my request. I look forward to your response.

Sincerely,

[Your Name]
[Your Signature (if sending a hard copy)]