

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]
[Recipient's Name]
[Recipient's Title/Position]
[Court Name]
[Court Address]
[City, State, Zip Code]

Re: [Case Name/Number] - Court Settlement Agreement

Dear [Recipient's Name],

I am writing to formally present the proposed settlement agreement concerning the above-referenced case.

[Briefly outline the background of the case and relevant parties involved.]

The terms of the proposed settlement are as follows:

1. [Term 1 - e.g., payment amounts, timelines, etc.]
2. [Term 2 - e.g., any non-monetary agreements, conditions, etc.]
3. [Additional terms as necessary.]

We believe this settlement is in the best interest of all parties involved and will contribute to a swift resolution to the matter. We request that the court review this agreement and take the necessary steps to approve it.

Thank you for your attention to this matter. Please feel free to contact me at [Your Phone Number] or [Your Email Address] should you require any further information.

Sincerely,

[Your Signature (if sending a hard copy)]

[Your Printed Name]

[Your Title/Position, if applicable]