

[Your Name]  
[Your Address]  
[City, State, Zip Code]  
[Email Address]  
[Phone Number]  
[Date]

[Clerk of the Court's Name]  
[Court's Name]  
[Court's Address]  
[City, State, Zip Code]

Re: Jurisdiction Matter - [Case Name/Number]

Dear [Clerk of the Court's Name],

I am writing to address the jurisdictional issues related to the case referenced above.

[Briefly explain the context of the case and the specific jurisdiction issues you are raising.]

I respectfully request that the court considers the following points:

1. [Point 1]
2. [Point 2]
3. [Point 3]

I appreciate your attention to this matter and look forward to your guidance on how to proceed.

Thank you for your time.

Sincerely,

[Your Name]

[Your Signature (if sending a hard copy)]