

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]

[Recipient's Name]
[Company's Name]
[Company's Address]
[City, State, Zip Code]

Dear [Recipient's Name],

I am writing to express my interest in the internship opportunity at [Company's Name] for the [specific position or department] as advertised [where you found the internship listing]. I am currently a [Your Year, e.g., sophomore] student at [Your College/University] majoring in [Your Major].

Throughout my academic career, I have developed a strong foundation in [relevant skills or subjects related to the internship]. I believe that my skills in [specific skills] and my passion for [related field or industry] make me a suitable candidate for this internship.

I am eager to learn and contribute to your team while gaining valuable experience in a professional environment. I am particularly impressed by [specific aspect of the company or project], and I am excited about the possibility of working with [Company's Name] to [mention how you can contribute or relate to the company's goals].

Thank you for considering my application. I have attached my resume for your review and look forward to the possibility of discussing this exciting opportunity with you.

Sincerely,

[Your Name]
[Your College/University]
[Your Major/Field of Study]