

[Your Name]  
[Your Address]  
[City, State, Zip Code]  
[Email Address]  
[Phone Number]  
[Date]  
[Recipient's Name]  
[Scholarship Committee/Organization Name]  
[Address]  
[City, State, Zip Code]

Dear [Recipient's Name or "Scholarship Committee"],  
I am writing to express my interest in the [specific scholarship name] that your organization offers. I am a [your year, e.g., sophomore] at [Your College/University Name], majoring in [Your Major].  
As a dedicated student with a passion for [your field of study or interest], I have maintained a GPA of [your GPA] while also engaging in [mention any extracurricular activities, volunteer work, or internships]. These experiences have equipped me with [briefly describe skills or knowledge gained].

However, my financial situation has posed challenges to my academic pursuits. [Briefly explain your financial need, including any relevant personal circumstances]. This scholarship would play a crucial role in helping me achieve my academic goals and pursue [describe your career aspirations].

Thank you for considering my application. I am looking forward to the opportunity to contribute positively to [mention any relevant community or field]. Please feel free to contact me at [your phone number] or [your email] if you have any questions or require further information.

Sincerely,

[Your Name]  
[Your Student ID (if applicable)]