

[Your College/University Letterhead]

[Date]

[Student's Name]

[Student's Address]

[City, State, Zip Code]

Dear [Student's Name],

Congratulations! On behalf of the Admissions Committee, I am pleased to inform you that you have been accepted to [College/University Name] for the [term/year] academic term.

Your impressive application stood out among a highly competitive pool of applicants, and we believe you will be a great addition to our campus community.

As an accepted student, you are invited to attend [orientation details, visit days, or other important information]. We encourage you to review the enclosed materials regarding enrollment steps and important deadlines.

We look forward to welcoming you to [College/University Name]. If you have any questions, please feel free to contact our admissions office at [phone number] or [email address].

Best wishes,

[Your Name]

[Your Title]

[College/University Name]

[College/University Address]

[City, State, Zip Code]

[Phone Number]

[Email Address]

[Enclosures: Enrollment Guide, Important Dates, etc.]