

[Your Organization's Letterhead]

[Date]

[Recipient's Name]

[Recipient's Title]

[Recipient's Organization]

[Recipient's Address]

[City, State, Zip Code]

Dear [Recipient's Name],

Subject: Compliance Letter for Volunteer Activities Related to Amazon Smile

We hope this letter finds you well. We are writing to confirm that [Your Organization's Name] is a qualified organization under the Amazon Smile program, and to provide compliance information regarding our volunteer activities.

As a recognized 501(c)(3) nonprofit organization, we engage in various volunteer activities that align with Amazon Smile's mission to support charitable organizations through customer donations. Our initiatives include [briefly describe specific volunteer activities or programs], which aim to [state the objective or purpose of these activities].

We appreciate the support from Amazon Smile that enables us to continue making a positive impact in our community. Our volunteers adhere to all relevant guidelines and standards set forth by Amazon Smile, ensuring that all activities are compliant with program requirements.

If you require any additional information or documentation to facilitate our ongoing partnership, please do not hesitate to contact us at [Your Organization's Phone Number] or [Your Organization's Email Address].

Thank you for your continued support.

Sincerely,

[Your Name]

[Your Title]

[Your Organization's Name]

[Your Organization's Address]

[City, State, Zip Code]

[Your Organization's Phone Number]

[Your Organization's Email Address]