

[Your Organization's Letterhead]
[Date]

[Volunteer's Name]
[Volunteer's Address]
[City, State, Zip Code]

Dear [Volunteer's Name],

On behalf of [Your Organization's Name], I would like to extend our heartfelt gratitude for your generous contributions through the Amazon Smile program. Your support plays a vital role in helping us achieve our mission of [briefly state mission or purpose of organization].

This letter serves as an acknowledgment of your volunteer contributions made for the year [year]. We appreciate the time and effort you dedicate to our cause, and your participation allows us to continue our work impacting the community positively.

Total Contribution Amount: \$[amount]
Date(s) of Contribution: [list dates]

Please keep this letter for your records, as it can be used for tax purposes. If you have any questions or need further information, feel free to reach out to us at [contact information].

Thank you once again for your unwavering support!

Warm regards,

[Your Name]
[Your Title]
[Your Organization's Name]
[Your Organization's Contact Information]