

[Your Name]  
[Your Address]  
[City, State, Zip Code]  
[Email Address]  
[Phone Number]  
[Date]

The General Manager  
Institute of Banking Personnel Selection  
[Address of IBPS]  
[City, State, Zip Code]  
Subject: Application for IBPS PO Mains Examination

Dear Sir/Madam,

I am writing to express my intent to apply for the IBPS PO Mains examination scheduled for [date of examination]. I have successfully cleared the preliminary stage of the examination and am keen to proceed with the mains.

[Briefly introduce your academic background and any relevant experience.]

I believe my skills in [mention relevant skills/qualities] make me a suitable candidate for this position.

Please find attached my [any relevant documents, if necessary]. I look forward to your positive response.

Thank you for your consideration.

Yours sincerely,

[Your Name]

[Your Signature (if sending a hard copy)]