

[Your Name]
[Your Address]
[City, State, Zip Code]
[Your Email Address]
[Your Phone Number]
[Date]
[Recipient Name]
[Title]
[Fellowship Organization Name]
[Address]
[City, State, Zip Code]

Dear [Recipient Name or "Fellowship Committee"],
I am writing to express my interest in the [Fellowship Name] as advertised on [where you found the fellowship opportunity]. I am a [your current position, e.g., graduate student, early-career professional] in [your field of study or profession] at [your institution or organization].

[Paragraph 1: Introduction]

Briefly introduce yourself and your current role. Highlight your academic background, research interests, or relevant experiences that align with the fellowship.

[Paragraph 2: Motivation and Goals]

Explain why you are interested in this fellowship. Discuss your motivations, how it aligns with your career goals, and what you hope to achieve through this opportunity.

[Paragraph 3: Qualifications and Experience]

Detail your relevant experiences, skills, and accomplishments. Highlight any specific projects, publications, or collaborations that showcase your qualifications for the fellowship.

[Paragraph 4: Conclusion]

Reiterate your enthusiasm for the fellowship and how you believe it will benefit your professional development. Thank the committee for considering your application.

Sincerely,

[Your Name]
[Your Program/Position]