

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]

[Recipient's Name]
[Recipient's Title]
[Company/Organization Name]
[Company Address]
[City, State, Zip Code]

Dear [Recipient's Name],

Subject: Amazon Smile Recognition Participation

I hope this letter finds you well.

I am writing to express my interest in participating in the Amazon Smile Recognition program and to inquire about the necessary steps to get involved.

[Briefly explain your connection to the initiative and any relevant experiences.]

I believe that by participating in this program, I can contribute positively to [state your intentions or goals related to the initiative].

Thank you for considering my request. I look forward to your response.

Sincerely,

[Your Name]

[Your Title/Position, if applicable]