

[Your Organization's Letterhead]

[Date]

To

The [Designated Authority/ Department Name]

[Address of the Authority/ Department]

[City, State, Zip Code]

Subject: Gazette Notification Letter for Aadhaar Reference

Dear [Recipient's Name/Designation],

We wish to notify the concerned authority regarding the Aadhaar reference for [insert purpose or individual's name, if applicable].

Details of the individual/entity are as follows:

1. Name: [Full Name]

2. Aadhaar Number: [Aadhaar Number]

3. Date of Birth: [DD/MM/YYYY]

4. Address: [Full Address]

5. [Any other relevant information]

We kindly request you to publish this information in the official gazette as per the guidelines.

Please do not hesitate to contact us for any further information or clarification.

Thank you.

Sincerely,

[Your Name]

[Your Position]

[Your Organization]

[Contact Information]

[Email Address]