

Template Example:

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[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Date]

The Editor,

[Name of the Newspaper]

[Newspaper Address]

[City, State, Zip Code]

Subject: Request for Gazette Notification for Aadhaar Update

Dear Sir/Madam,

I am writing to request for an official gazette notification regarding my Aadhaar details. I would like to update the following information:

1. Name: [Incorrect Name] to [Correct Name]

2. Address: [Incorrect Address] to [Correct Address]

I have attached relevant documents that validate my request.

Please publish my request in the next edition of the gazette.

Thank you.

Sincerely,

[Your Signature]

[Your Name]

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