

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]

[Recipient's Name]
[Recipient's Title]
[Company/Organization Name]
[Company Address]
[City, State, Zip Code]

Subject: Address Proof Letter for Identity Verification

Dear [Recipient's Name],

I, [Your Name], am writing this letter to confirm my current address for the purpose of identity verification.

My current address is:

[Your Address]
[City, State, Zip Code]

I have attached [mention any supporting documents, e.g., utility bill, lease agreement] that verify my address. Please let me know if you require any further information or documentation.

Thank you for your attention to this matter.

Sincerely,

[Your Signature (if sending a hard copy)]
[Your Printed Name]