

[Your Name]  
[Your Address]  
[City, State, ZIP Code]  
[Email Address]  
[Phone Number]  
[Date]

[Recipient Name]  
[Department of Motor Vehicles (DMV) or Relevant Authority]  
[Office Address]  
[City, State, ZIP Code]

Subject: Address Proof for Driver's License

Dear [Recipient Name],

I am writing to provide proof of my current address as required for my driver's license application. Below are my details:

Full Name: [Your Full Name]

Date of Birth: [Your Date of Birth]

Driver's License Number (if applicable): [Your License Number]

Current Address: [Your Current Address]

Enclosed with this letter are copies of the following documents to serve as proof of my address:

1. [Document 1: e.g., Utility Bill]
2. [Document 2: e.g., Lease Agreement]

These documents confirm that I reside at the above address.

Thank you for your attention to this matter. Please let me know if you need any further information.

Sincerely,

[Your Signature if sending a hard copy]  
[Your Printed Name]