

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]

[Bank Name]
[Bank Address]
[City, State, Zip Code]

Subject: Address Proof Letter

To Whom It May Concern,

I, [Your Name], hereby declare that my current residential address is [Your Full Address]. This letter serves as proof of my address for the purpose of [specify purpose, e.g., opening a bank account].

Attached are the following documents as evidence of my address:

1. [List of documents, e.g., utility bill, lease agreement, etc.]
2. [Additional document, if applicable]

Should you require any further information, please feel free to contact me at the above phone number or email address.

Thank you for your assistance.

Sincerely,

[Your Signature (if sending a hard copy)]
[Your Printed Name]