

[Your Address]

[City, State, Zip Code]

[Date]

Dear [Friend's Name],

I hope this letter finds you well!

[Start the letter with a friendly greeting and ask about their well-being.]

I wanted to share [something interesting or exciting that has happened recently].

[Continue with more details about your life, ask questions about their life, or share memories you cherish.]

I really miss our [shared activity or experience]. Let's plan to catch up soon!

Take care and write back when you can.

Warm regards,

[Your Name]