

[Your Name]  
[Your Address]  
[City, State, Zip Code]  
[Email Address]  
[Phone Number]  
[Date]

[Landlord's Name]  
[Landlord's Address]  
[City, State, Zip Code]

Dear [Landlord's Name],

Subject: Request for Rental Agreement Renewal

I hope this letter finds you well. I am writing to formally request the renewal of my rental agreement for the property located at [Rental Property Address]. My current lease is set to expire on [Current Lease Expiration Date].

I would like to propose renewing the lease for an additional [Duration] under the same terms and conditions. During my time here, I have maintained the property and have appreciated the promptness of your response to any issues that arose.

Please let me know if you are agreeable to this renewal or if you would like to discuss any changes to the terms. I look forward to your positive response.

Thank you for your attention to this matter.

Sincerely,

[Your Name]

[Your Signature (if sending a hard copy)]