

[Your Name]
[Your Address]
[City, Province, Postal Code]
[Email Address]
[Phone Number]
[Date]
[Landlord's Name]
[Landlord's Address]
[City, Province, Postal Code]
Subject: Renewal of Lease Agreement for YYZ
Dear [Landlord's Name],

I hope this letter finds you well.

I am writing to formally request the renewal of my lease agreement for the premises located at [Property Address] (YYZ), which is set to expire on [Current Lease Expiration Date].

I would like to propose to extend the lease for an additional term of [proposed duration, e.g., 12 months], commencing on [Start Date of New Lease] and ending on [End Date of New Lease].

[Optional: Include any terms you'd like to propose, such as changes in rent, maintenance responsibilities, etc.]

Please let me know if you are open to this renewal and if we can discuss any modifications to the terms of the lease. I appreciate the opportunity to continue my tenancy and look forward to your response.

Thank you for your attention to this matter.

Sincerely,
[Your Name]