

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]

[YMCA Name]
[YMCA Address]
[City, State, Zip Code]

Dear [YMCA Membership Coordinator/Manager's Name],
I am writing to confirm my membership with [YMCA Name]. Below are the details of my membership:

Member Name: [Your Name]
Membership Type: [e.g., Individual, Family, Student]
Membership ID: [Your Membership ID]
Start Date: [Membership Start Date]
Expiration Date: [Membership Expiration Date]

Thank you for the services and community support offered at the YMCA. If you need any further information or documentation, please feel free to contact me.

Sincerely,
[Your Name]
[Your Signature (if sending a hard copy)]