

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]
[YMCA Name]
[YMCA Address]
[City, State, Zip Code]

Dear [YMCA Membership Coordinator's Name],
I hope this letter finds you well. I am writing to express my intent to apply for a youth membership for my child, [Child's Name], at the [YMCA Name]. As a parent, I believe that the values of community, health, and personal growth promoted by the YMCA are essential for [Child's Name]'s development.

[Child's Name] is [Age] years old and is excited about the various programs and activities offered at the YMCA, including [mention any specific programs or activities of interest]. We are looking forward to providing [him/her/them] with the opportunity to engage in a positive environment that encourages teamwork and leadership.

Please let me know the necessary steps to complete the application process, along with any additional information or documentation required. Thank you for your assistance. We eagerly anticipate becoming a part of the YMCA community.

Sincerely,
[Your Name]
[Your Signature (if sending a hard copy)]