

[Your Organization's Letterhead]

[Date]

[Recipient's Name]

[Recipient's Title]

Amazon Smile

[Recipient's Address]

Dear [Recipient's Name],

We are excited to announce that [Your Organization's Name] has been approved as an Amazon Smile partner! As a nonprofit organization dedicated to [briefly describe your mission and activities], we believe that this partnership will greatly enhance our efforts to serve our community.

Through the Amazon Smile program, customers can support [Your Organization's Name] by simply shopping at [smile.amazon.com](https://smile.amazon.com). For every purchase made, Amazon will donate 0.5% of the purchase price to our organization, helping us fund our initiatives such as [mention specific programs, projects, or services].

We would like to express our gratitude to Amazon for providing this opportunity and for their commitment to supporting nonprofit organizations. We encourage our supporters and community members to choose [Your Organization's Name] as their preferred charity on the Amazon Smile platform.

Thank you for your support and partnership. Together, we can make a difference!

Sincerely,

[Your Name]

[Your Title]

[Your Organization's Name]

[Your Phone Number]

[Your Email Address]

[Your Website]