

[Your Name]  
[Your Address]  
[City, State, Zip Code]  
[Email Address]  
[Phone Number]  
[Date]

[Recipient's Name]  
[Company Name]  
[Company Address]  
[City, State, Zip Code]  
Dear [Recipient's Name],

I hope this message finds you well. I wanted to take a moment to thank you for the opportunity to interview for the internship position at YYC. It was a pleasure to learn more about the team and the exciting projects underway.

I am very enthusiastic about the possibility of contributing to YYC and am particularly drawn to [mention any specific project, value, or aspect discussed during the interview]. I believe my skills in [mention relevant skills or experiences] would allow me to make a meaningful contribution to your team.

If you require any more information to assist in your decision-making process, please don't hesitate to reach out. Thank you once again for considering my application. I look forward to the possibility of working together and contributing to the innovative environment at YYC.

Warm regards,  
[Your Name]